

# Writing

## Part 1

You have 20 minutes to write an email. Write 80–130 words.

The college you go to has been open for 25 years. First read the email below from Mr Gilbert, the Principal. Then write an email to Mr Gilbert, including the three notes you have made.

FROM: Mr Gilbert  
SUBJECT: College's 25th birthday

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Dear Student,

Next month the college will have been open for 25 years. At a recent staff meeting it was suggested that the college hold some events to celebrate this.

*Great!*

I am writing to ask students for their ideas for suitable events to celebrate the college's 25th birthday. Do you have any?

*Suggest ...*

I would also like to ask any students who are interested in helping at these events to contact me. Would you like to help?

*offer to ...*

Best wishes,

Mr Gilbert  
Principal

## Part 2

For Writing Part 2, choose one question, the essay **OR** the article.

### Part 2 Essay

You have 25 minutes to write an essay. Write 100–160 words.

You have had a class discussion about the importance of good neighbours. Your teacher now wants you to write an essay.

The title of the essay is:

*Is it important to have good neighbours?*

Write your **essay**.

### Part 2 Article

You have 25 minutes to write an article. Write 100–160 words.

You have seen the following advert in an online magazine for English language students.

#### **My summer holiday**

Where did you go on holiday? What did you do there? Did you enjoy it?

Write an article and tell us.

We will publish the best articles in next month's issue of our magazine.

Write your **article**.