

# Writing

## Part 1

You have 20 minutes to write an email. Write 80–130 words.

You are arranging a trip to a museum for your class. First read the email from the museum about the trip. Then write an email to Jenny Smith, including the three notes you have made.

FROM: Jenny Smith  
SUBJECT: Petersfield Museum

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Dear Visitor,

Thank you for your enquiry about arranging a school visit to our new 'Monsters in History' exhibition at the museum. If you wish to go ahead, please give me the details of your preferred date and the group size.

*Yes – give details*

May I also remind you that we offer school groups a 5% discount in our restaurant, but we would appreciate it if you could book this in advance.

*Thanks but no.*

Please contact me if you require any further information.

*Best way from station? Tube/Bus?*

Best wishes,

Ms Jenny Smith  
School Visits Coordinator

## Part 2

For Writing Part 2, choose one question, the essay **OR** the article.

### Part 2 Essay

You have 25 minutes to write an essay. Write 100–160 words.

You have had a class discussion on public transport. Your teacher now wants you to write an essay.

The title of the essay is:

*What are the advantages and disadvantages of using public transport?*

Write your **essay**.

### Part 2 Article

You have 25 minutes to write an article. Write 100–160 words.

You have seen the following advert in an online magazine for English language students.

Write an article for the magazine.

#### **My favourite time of the year**

What is your favourite time of the year? What is special about it?  
What sort of things do you do?

The best article will be published in the magazine next month.

Write your **article**.